



2017 Hurricane Preparation & Evacuation Plan

During Hurricane Season (June 1 through November 30), weather reports are monitored for early reports of hurricanes and other tropical storms. This plan takes effect as necessary when a tropical depression or hurricane develops/enters the Gulf of Mexico.

RAILROAD CONTACT INFORMATION

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STAGE I

Storm is ninety-six (96) hours or more from landfall and expected to make landfall along the northern Gulf of Mexico coast:

- Train Operations will:
 - Ensure this Hurricane Plan is posted at all on-duty sites.
 - Brief all personnel to update their emergency contact information and begin personal evacuation plans.
 - Assess diesel fuel tank and locomotive fuel levels and plan fueling as necessary.
 - Assign crews to fuel all gasoline powered company vehicles.
 - Contact/instruct bridge maintainer to begin storm preparations.
- Customer Service (CS) will:
 - Locate and report all Haz-Mat/High value loads to the General Manager (GM).
 - Contact and update all customers emergency contact information.
- Maintenance of Way (MOW) will:
 - Provide a list of available restoration materials (ballast, ties, spikes, plates, etc.) to GM.
 - Test and service all equipment (generators, chain saws, trimmers, backhoe, etc.) needed for track and debris clearing and clean-up.
 - Assess requirements to secure MOW equipment and material at Belle Chasse Yard (BC).
- Mechanical will:
 - Report all locomotive and car repair status to the GM.
 - Assess requirements to secure Mechanical equipment and materials at BC Yard.
- Security will:
 - Update and maintain security protocols with GM.

STAGE II

Storm is seventy-two (72) hours or more from landfall and expected to make landfall along the Louisiana or Mississippi coasts:

- Train Operations will:
 - Coordinate emergency preparedness plans with local authorities and Union Pacific (UP).
 - Brief all personnel on service requirements for the following 24 hours and ensure they have personal evacuation plans.
 - Complete fueling of locomotives and equipment and plan for placement at strategic locations.
 - Ensure BC fuel tank is approximately half full.
 - Assign crews to begin rail car and locomotive tie down.

- Contact bridge maintainer for update on storm preparations.
- Customer Service will:
 - Contact all customers to determine service needs and information on plans for shut down/evacuation.
 - Run back-ups and begin securing all electronic office equipment as required.
- MOW will:
 - Conduct an inspection of the railroad for loose material and secure or if unable, report to the GM.
 - Begin securing all MOW equipment and material at BC Yard not needed for final storm preparations.
- Mechanical will:
 - Secure all out of service locomotives and cars and report to the GM.
 - Begin securing all Mechanical equipment and materials at BC Yard.
- Security will:
 - Update and maintain security protocols with GM.

STAGE III

Storm is forty-eight (48) hours from landfall and is still expected to come ashore along the Louisiana or Mississippi coasts:

- Operations will:
 - Continue coordination with local authorities and the UP on emergency preparedness plans.
 - Complete strategic placement of locomotives.
 - Complete rail car and locomotive tie down.
 - Ensure storm preparations for bridges are complete.
 - Annul all jobs not required and issue re-entry placards as required.
 - Brief all personnel on the need to report their status daily to management.
- Customer Service will:
 - Provide lists of equipment remaining on-line including Haz-Mat information to the GM.
 - Complete office preparations.
- MOW will:
 - Complete securing all MOW equipment and material at BC Yard.
- Mechanical will:
 - Complete securing all Mechanical equipment and materials at BC Yard.

- Security will:
 - Update and maintain security protocols with GM.

STAGE IV

Storm is twenty-four (24) hours away and is expected to make landfall within 100 miles of the mouth of the Mississippi river:

- Management will:
 - Contact dispatcher and report entire line out of service.
 - Send required reports per Louisiana Title 33, Part V, Subpart 2, 11105 within 12 hours of a mandatory evacuation order issued by parish authorities.
 - Continue coordination with local authorities and the UP.
 - Maintain contact with the Coast Guard for authority to lower BC and Harvey Bridges.
 - Perform final inspection of property and move inland as soon as possible.
- Security will:
 - Update and maintain security protocols with GM.

STAGE V

Storm makes landfall within 100 miles of the mouth of the Mississippi river:

- Management will:
 - Access and report status of all personnel.
 - Communicate with local authorities to gain re-entry at earliest possible timeframe.
- Security will:
 - Update and maintain security protocols with GM.

STAGE VI

Re-entry gained to all or part of railroad property:

- Management will:
 - Perform initial inspection of property and report to RGPC.
 - Contact and update the Coast Guard with ability to raise BC and Harvey Bridges.
 - Develop plan for return to full operations.
- Security will:
 - Update and maintain security protocols with GM.